Student Guide
To
Accelerated Programs

Introduction
Northern Arizona University accelerated bachelor’s and master’s degree programs provide the opportunity for outstanding undergraduates working on completing their bachelors’ degree to simultaneously begin work on a master’s degree.

Typically, a bachelor degree requires four years to complete and a master’s degree requires an additional two years. However, Accelerated Programs allow students the opportunity to complete a graduate program in an accelerated manner.

Given the unique nature of an Accelerated Program, you need to pay special attention to several aspects of your academic career.

Fundamental to your success is regular contact with your graduate adviser. There are several aspects of enrollment and academic progress that require close coordination, so your graduate adviser will be instrumental in helping you with enrollment and academic progress.

If you are interested in applying to an Accelerated Program, please contact the Graduate Coordinator for that program.

Accelerated Programs Available

- Master of Forestry
- Master of Arts in Psychology
- Master of Science in Applied Geospatial Sciences
- Master of Science in Applied Criminology
- Master of Engineering
- Master of Science in Engineering

Academic Requirements
1. You must meet the grade point average and all other requirements as specified by your Accelerated Program. These requirements may exceed the minimum standards outlined in the academic catalog.
2. Your undergraduate degree should be completed at the end of the fourth year and no later than one semester before you are eligible to have your master’s degree awarded.

3. The requirements for the bachelor’s and master’s degree of the Accelerated Program will remain the same as for the existing bachelor and master’s programs. The graduate program has the discretion to use no more than 6 hours of NAU coursework credit (400 level or higher) applied towards the undergraduate degree to satisfy requirements included on the master’s program of studies. You must receive a grade of B or higher in the coursework used towards your undergraduate degree that will also be counted for graduate credit.

4. The work required for the master’s degree program must be completed within six years from the time of your first enrollment in courses which are included in the graduate program of studies.

5. **Tuition and Financial Aid**
   1. For tuition purposes, you will be considered an undergraduate until you complete your undergraduate requirements, which should be no later than the end of the fourth year.
   2. You will continue to be charged at the undergraduate rate and retain eligibility for undergraduate scholarships.
   3. After completing all bachelors’ requirements, you must complete the graduation paperwork and have your undergraduate degree posted. Once your degree is posted you will be granted full graduate status and become eligible for Graduate Assistantships and other graduate financial awards.

**Enrollment**

Because, as an Accelerated Program student, you are considered both an undergraduate and a graduate student in Louie, course enrollment requires special attention.
- To enroll in undergraduate courses, you shall do so under the Undergraduate Career.
- To enroll in graduate courses, you shall do so under the Graduate Career.

Failure to do this correctly can affect your financial aid; so, the initial enrollment should be done in consultation with your graduate adviser.

To enroll, you navigate to Self Service in your Louie Student Center.
Click on **Add a Class** link. The following page will display.

### Add Classes

#### Select Term

<table>
<thead>
<tr>
<th>Term</th>
<th>Career</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2010</td>
<td>Graduate</td>
<td>Northern Arizona University</td>
</tr>
<tr>
<td>Spring 2010</td>
<td>Undergraduate</td>
<td>Northern Arizona University</td>
</tr>
<tr>
<td>Winter 2009</td>
<td>Graduate</td>
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<tr>
<td>Winter 2009</td>
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<tr>
<td>Fall 2009</td>
<td>Graduate</td>
<td>Northern Arizona University</td>
</tr>
<tr>
<td>Fall 2009</td>
<td>Undergraduate</td>
<td>Northern Arizona University</td>
</tr>
</tbody>
</table>

Notice that each Term has a Graduate and Undergraduate option. Select the appropriate Term and Career for the courses in which you will be enrolling. After completing the enrollment for courses applicable to the first career, return to the **Add a Class** link to enroll in the courses applicable to the second career.
Select Term and Career by clicking on the radio button next to the desired term and career. Click on Continue.

After this selection, follow enrollment instructions for enrolling in that career’s courses.

Ineligibility
1. You may become ineligible to participate in the Accelerated Program if your G.P.A. in either the undergraduate or graduate coursework drops below a 3.0 or if you fail to demonstrate adequate progress as defined by the academic program.

2. You may withdraw at any point from an Accelerated Program by informing in writing the respective unit administrators of undergraduate and graduate programs with a copy to the Dean of the Graduate College.

Withdrawal
You may withdraw at any point from an Accelerated Program. To do so, the student shall:
1. In writing, inform the respective administrators of the undergraduate and graduate program;

2. Send a copy of the letter to the Dean of the Graduate College.