Members Present: Anna Sosa (Communication Sciences and Disorders), Cathy Propper (Biological Sciences), Joe Collentine (Modern Languages), Cindy Browder (Chemistry), Cynthia Childrey (Ex-officio: Cline Library), David Koerner (Physics & Astronomy), Greg Glau (English), Eric Meeks (History), Eric Otenyo (Politics and International Affairs), Gretchen McAllister (Teaching and Learning), Gary Emanuel (Educational Leadership), Jennifer Kurth (Educational Specialties), Jim Wilce (Anthropology), John Masserini (Music), Karen Plager (Nursing), Meghan Warren (Physical Therapy), Michael Costelloe (Criminal Justice and Faculty Senate Representative), Nandor Sieben (Mathematics and Statistics), Niranjan Venkatraman (Engineering), Ramona Mellott (Ex-Officio- Graduate Dean), Richard Hofstetter (Forestry), Steven Funk (Psychology), Thomas DeStefano (Educational Psychology), Y. Evie Garcia (Ex-Officio-Graduate College), Moussa Tankari (Graduate Student Representatives).

Members Absent: Alan Lew (Geography, Planning and Recreation), Alex Steenstra (MA in Administration), Michelle Harris (Sociology), John Masserini (Music), Richard Rogers (Applied Communication), Paul Umhoefer (Earth Sciences and Environmental Sustainability), Patrick Deegan (Ex-Officio-Extended Campuses).

Guests: Scott Galland (CPA), Annette Lawrence (CPA-SBS), Lisa Williams (AIO), and Marilyn McDonald (CASA); and Richard Dehn, Kay Look, Emily Babcock, Michelle DiBaise, Patrick Enking (Physician Assistant Program)

Graduate College: Melissa Riggs, Tracy Botts.

The meeting was called to order at 3:05 pm by Niranjan Venkatraman.

I. Welcome, Announcements, and Brief Reports

1. Approval of the Minutes of the August 31, 2011 meeting — Niranjan Venkatraman.

   A motion to approve the minutes was made, seconded, and approved.

2. Graduate Student Organization Report — Moussa Tankari

   Moussa Tankari reported on the GSG Fall Picnic on September 17 and the GSG Travel Award, deadline October 7.

3. Dean’s Remarks — Ramona Mellott.

   Federal Directives impacting graduate education:
Dean Mellott reported that the “repeated course” directive was not intended for graduate students and will not require action. She gave highlights on the history of gainful employment, which will impact only graduate certificate programs, not regular graduate degree programs. All NAU graduate certificate programs, with the exception of the most recent program, are eligible for students to apply for and receive federal loans. PAIR is gathering the necessary information required including number of students admitted, time to program completion, and number of degrees awarded. She noted that NAU graduation rates for certificate programs are very low compared to degree program rates. She suspects that students (1) finish their coursework but don’t file graduation paperwork or (2) take as many classes as they need, then stop.

The electronic thesis and dissertation process is to go live in early October, and UGC members were asked to spread the word to faculty and students. The Graduate College will provide an ETD flyer to assist. Dean Mellott concluded by thanking members for their substantial review work on the brand new plan and coursework to be discussed later in the meeting.

4. UGC Subcommittee Updates — Evie Garcia.

Dr. Garcia reported that Marcia Metcalf volunteered as the final member of the Review Committee. Expect Doodle calendar sign-ups shortly to set committee meeting schedules.

II. Curricular Changes

<table>
<thead>
<tr>
<th>Effective Date/ Revised Effective Date</th>
<th>Summary of Changes</th>
</tr>
</thead>
</table>

A. College of Engineering, Forestry & Natural Sciences

1. PHY 580  
   PHY 580 3 TECHNIQUES IN OBSERVATIONAL ASTRONOMY  
   Spring 2012
   Catalog Descr, Co-convene, Prereqs, Units

A motion was made to approve, seconded, and approved.

2. Chemistry; M.S.  
   Fall 2012
   Subplan Reqmts-Course(s) Deleted
   Environmental Chemistry Emphasis

A motion was made to approve, seconded, and approved.

B. College of Health and Human Services

1. Master of Physician Assistant  
   Fall 2012
   New Plan
   Program of Study

Mr. Dehn, chair of the proposed Physician Assistant Studies program, presented an overview of the new program. Four members of the PHA staff and core
faculty also were present to help answer questions from UGC members. A motion was made to approve the new plan and seconded. After discussing proposed courses individually, UGC members voted to approve the new plan and coursework subject to the incorporation of minor changes recommended.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td><strong>PHA 500</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 500</td>
<td>500</td>
</tr>
<tr>
<td>3.</td>
<td><strong>PHA 510</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 510</td>
<td>510</td>
</tr>
<tr>
<td>4.</td>
<td><strong>PHA 520</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 520</td>
<td>520</td>
</tr>
<tr>
<td>5.</td>
<td><strong>PHA 521</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 521</td>
<td>521</td>
</tr>
<tr>
<td>6.</td>
<td><strong>PHA 522</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 522</td>
<td>522</td>
</tr>
<tr>
<td>7.</td>
<td><strong>PHA 530</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 530</td>
<td>530</td>
</tr>
<tr>
<td>8.</td>
<td><strong>PHA 540</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 540</td>
<td>540</td>
</tr>
<tr>
<td>9.</td>
<td><strong>PHA 550</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 550</td>
<td>550</td>
</tr>
<tr>
<td>10.</td>
<td><strong>PHA 551</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td></td>
<td>PHA 551</td>
<td>551</td>
</tr>
</tbody>
</table>
11. PHA 560  
   PHA 560  2 Clinical Decision Making I  
   Fall 2012  New Course

12. PHA 561  
   PHA 561  2 Clinical Decision Making II  
   Fall 2012  New Course

13. PHA 570  
   PHA 570  3 Diagnostic Medicine  
   Fall 2012  New Course

14. PHA 580  
   PHA 580  3 Clinical Disciplines I  
   Fall 2012  New Course

15. PHA 581  
   PHA 581  2 Clinical Disciplines II  
   Fall 2012  New Course

16. PHA 610  
   PHA 610  3 Introduction to Clinical Practice  
   Fall 2012  New Course

17. PHA 611  
   PHA 611  4 Family Practice Rotation  
   Fall 2012  New Course

18. PHA 612  
   PHA 612  4 Internal Medicine Rotation  
   Fall 2012  New Course

19. PHA 613  
   PHA 613  4 Surgery Rotation  
   Fall 2012  New Course
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Rotation</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHA 614</td>
<td>Pediatrics Rotation</td>
<td>4</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>PHA 615</td>
<td>Women's Health Rotation</td>
<td>4</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>PHA 616</td>
<td>Mental Health Rotation</td>
<td>4</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>PHA 617</td>
<td>Emergency Medicine Rotation</td>
<td>4</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>PHA 620</td>
<td>Elective I Rotation</td>
<td>4</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>PHA 621</td>
<td>Elective II Rotation</td>
<td>4</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>PHA 689</td>
<td>Capstone</td>
<td>2</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>PHA 698</td>
<td>PA Seminar</td>
<td>1</td>
<td>Fall 2012</td>
</tr>
</tbody>
</table>
III. Fast Track Approval Report

NONE

V Discussion Items

A. Certificate Review

Dr. Garcia passed out a handout regarding certificate program review. Reviews go to the UGC Review Subcommittee rather than UGC and are required by university policy every four years. Dean Mellott plans to ask the UGC By-laws and Policy Committee to make recommendations on the need to conduct internal reviews of programs that already undergo external accreditation reviews and/or meet external standards.

B. Items from May 4, 2011 Meeting

1. Curriculum Definitions

This document is an attempt to make terminology equivalent for undergraduate and graduate curricula. It sets forth guidelines, not hard requirements. Dr. Venkatraman suggested that it may need to be discussed in departments. Because Mac computer users had difficulty reading it, the document will be made available to UGC members via e-mail and the discussion will continue at the next meeting.

2. Discussion of how Fast Track has been working.
   b. Compare with current UCC Fast Track Process.
      http://www4.nau.edu/avpaa/UCCPolicy/FastTrack.docx

The Fast Track process will go to the Review Subcommittee for discussion and recommended changes, then come back to UGC.

3. Discussion of how the CPA process is working.

Due to time constraints, this discussion was deferred to the next meeting. A description of the CPA role in the curricular process was requested and is available on the UGC website in the Navigating the Graduate Curriculum Process document.
VI. Agenda Items for Next UGC Meeting

1. Discuss the UGC role and authority in cutting graduate programs.
2. Discuss the UGC process as the March catalog deadline approaches.
3. Discuss how the CPA process is working.

VII. Adjourn

Meeting adjourned at 5:10 p.m.