BACHELOR OF SCIENCE IN NURSING PROGRAM
INFORMATION PACKET & APPLICATION
Traditional BSN Program

School of Nursing

GENERAL INFORMATION

- Read all instructions carefully as procedures may change between application cycles
- Complete all applicable information and sign in the appropriate places

APPLICATION DEADLINES

To begin Nursing coursework in **Fall**,
Deadline to submit application:

**March 15th**
*(All prerequisites must be completed by the end of the Summer Semester)*

To begin Nursing classes in **Spring**,  
Deadline to submit application:

**October 1st**
*(All prerequisites must be completed by the end of the Fall Semester)*

NOTICE OF ADMISSION

Students will be notified by mail of their admission status after the deadline date

*The Professional Program is a **five-semester** sequence of courses building on prerequisite course requirements leading to a Bachelors of Science in Nursing*
LETTER OF GREETINGS FROM SCHOOL OF NURSING CHAIR

Dear Nursing Program Applicant,

Thank you for your interest in the Baccalaureate Program at the School of Nursing at Northern Arizona University. We are pleased that you have chosen to apply for our program and wish you the best of luck during the application process.

Our five-semester program of study in nursing is comprehensive and will prepare you for a rewarding career as a professional member of a contemporary health care team. You will enjoy the lifelong friendships that you will cultivate as a member of the School of Nursing. Our skilled and knowledgeable faculty are prepared to help you be successful in all facets of your nursing education.

Once again thank you for your choice of the nursing program here at Northern Arizona University.

Sincerely,

Debera Thomas
Debera Thomas, PhD, RN
Dean, School of Nursing
College of Health and Human Services
Northern Arizona University

NORTHERN ARIZONA UNIVERSITY
SCHOOL OF NURSING
AFFIRMATIVE ACTION

Northern Arizona University and the School of Nursing do not discriminate on the basis of age, race, color, religion, sex, gender, national origin, disability, or veteran status in admissions, employment, or educational programs and activities, as required by Title IX of the Education Amendments of 1972, Title VI and Title VII of the Civil Rights Rehabilitation Act of 1973 as amended; the Civil Rights Act of 1990, and the Age Discrimination in Employment Act of 1967.

Northern Arizona University’s policy on nondiscrimination is augmented by the voluntary affirmative action policies of Executive Order 11246, Section 503, of the Rehabilitation Act and the Vietnam Era Veteran’s Readjustment Assistance Act of 1973 as amended.

Inquiries regarding the application of these regulations may be made to:

Office of Affirmative Action
P.O. Box 4083
Flagstaff, AZ  86011
928-523-3312

Coordinator of Section 504
Americans with Disabilities
P.O. Box 6045
Flagstaff, AZ  86011
928-523-2261

NORTHERN ARIZONA UNIVERSITY
SCHOOL OF NURSING
DISABILITY SUPPORT SERVICES (DSS)

Undergraduate Admissions:

All programs at Northern Arizona University are open to qualified students. Special services for students with disabilities are available by contacting a Disability Support Service Coordinator in the office of Disability Support Services. Students are advised to provide documentation to DSS at least eight (8) weeks prior to attending NAU so that arrangements can be made to meet individual needs. Questions may be directed to Disability Support Services, P.O. Box 5633, Flagstaff, AZ  86011, or call 928-523-8773; TTY 928-523-6906; FAX 928-523-8747.
APPLICATION INSTRUCTIONS
Traditional BSN Program

*ALL APPLICATIONS MUST BE POSTMARKED BY THE APPLICATION DEADLINE*
*LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED*

BY THE APPLICATION DEADLINE, APPLICANTS MUST:

1. **Have Applied to Northern Arizona University** at:
   Northern Arizona University
   Undergraduate Admissions
   P.O. Box 4084
   Flagstaff, AZ 86011
   [http://home.nau.edu/admissions/undergrad.asp](http://home.nau.edu/admissions/undergrad.asp)

2. **Submit a Complete School of Nursing Application**:
   A. **Application** for the Bachelor of Science in Nursing – Traditional BSN Program
      Be sure to include:
      - Description of Community Volunteer
      - Description of Health Care Experience
   B. **Unofficial Transcripts** from each college or university attended
      *(NAU transcripts do not need to be submitted with your application)*
   C. **Course descriptions** for prerequisites taken outside the state of Arizona
   D. **Two Reference Forms** mailed **directly** to the School of Nursing
   E. **HESI A2 Exam Proctored**

*Incomplete applications will not be considered for admission*

INSTRUCTIONS FOR SELECTING CAMPUS:
Students applying for multiple campuses only need to submit one complete application packet.

Students are allowed to apply for two campuses using one application form. Under **Program Information** on page 9 of this application packet is where you will designate which campuses you would like to be considered for. If you wish to be considered for only one campus then only select your desired campus. If you wish to be considered for two campuses rank them in order of preference using 1st, 2nd.

**If the Flagstaff, Yuma, or American Indian Program (AIP) Campus is your #1 choice, applications must be submitted to:**
Northern Arizona University
School of Nursing
ATTN: Student Services
PO Box 15035
Flagstaff, AZ 86011
Phone: 928-523-2671

**If the Tucson Campus is your #1 choice, application must be submitted to:**
Northern Arizona University
Tucson Campus
ATTN: Emily Ratley
3895 N. Business Center Dr. Ste#100
Tucson, AZ 85705
Phone: 520-879-7970

If you are among those selected for more than one campus, you will be offered admission to your highest preferred campus. Once you are admitted to a specific campus there will be **NO** transferring between campuses. **DO NOT** apply for a campus that you are not willing to relocate to.
ADMISSION REQUIREMENTS & CRITERIA FOR SELECTION
Traditional BSN Program

1. A minimum grade point average of 2.75 (on a 4.0 scale) in prerequisite courses. *Please note, the minimum GPA of 2.75 does not guarantee admission to the program.*

2. Grades in biology courses are particularly emphasized. Research indicates that success in science courses is strongly related to passing the licensure exam.

3. Two reference forms from professional individuals (forms are included in this packet).

4. Proctored HESI A2 Exam results.

5. Evidence of Volunteer and Health Care Work experience. Minimum 8 hours each.

6. Completion of all prerequisite courses with a grade of C or better.

Prerequisite courses are:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Title</th>
<th>Hours</th>
<th>Minimum Grade</th>
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<tr>
<td>ENG 105</td>
<td>Critical Reading &amp; Writing</td>
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<tr>
<td>OR</td>
<td>English – 2 semesters</td>
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<td>ENG 101 &amp; 102</td>
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<tr>
<td>BIO 181 &amp; 181L</td>
<td>Unity of Life &amp; Lab</td>
<td>4</td>
<td>C</td>
</tr>
<tr>
<td>OR</td>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHM 130 &amp; 151L</td>
<td>Fundamental Chemistry &amp; Lab</td>
<td>5</td>
<td>C</td>
</tr>
<tr>
<td>MAT 110</td>
<td>College Algebra</td>
<td>3</td>
<td>C</td>
</tr>
<tr>
<td>OR</td>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT 114</td>
<td>Quantitative Reasoning</td>
<td>3</td>
<td>C</td>
</tr>
<tr>
<td>OR</td>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STA 270</td>
<td>Applied Statistics</td>
<td>3</td>
<td>C</td>
</tr>
<tr>
<td>PSY 101</td>
<td>Introduction to Psychology</td>
<td>3</td>
<td>C</td>
</tr>
<tr>
<td>PSY 240</td>
<td>Developmental Psychology</td>
<td>3</td>
<td>C</td>
</tr>
<tr>
<td>NTS 135</td>
<td>Applied Nutrition and Food Selection</td>
<td>3</td>
<td>C</td>
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<tr>
<td>OR</td>
<td>OR</td>
<td></td>
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</tr>
<tr>
<td>NTS 256</td>
<td>Medical Nutrition</td>
<td>3</td>
<td>C</td>
</tr>
<tr>
<td>BIO 201 &amp; 201L</td>
<td>Human Anatomy and Physiology I &amp; Lab</td>
<td>4</td>
<td>C</td>
</tr>
<tr>
<td>BIO 202 &amp; 202L</td>
<td>Human Anatomy and Physiology II &amp; Lab</td>
<td>4</td>
<td>C</td>
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<td>BIO 205 &amp; 205L</td>
<td>Microbiology and Lab</td>
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<td>C</td>
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<tr>
<td>*STA 270</td>
<td>Applied Statistics</td>
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<td>C</td>
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<tr>
<td>OR</td>
<td>OR</td>
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<tr>
<td>PSY 230</td>
<td>Intro to Statistics in Psychology</td>
<td>4</td>
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<tr>
<td>**Liberal Studies</td>
<td>All NAU Liberal Study Requirements</td>
<td>35</td>
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All prerequisite courses must be completed by the end of the Summer semester for those applying for Fall. All prerequisite courses must be completed by the end of the Fall semester for those applying for Spring.

* If STA 270 is taken, it will satisfy both the MAT foundation requirement and the Statistics requirement

** ALL other NAU Liberal Study requirements must be completed or In-Progress in order to apply. See the Course Catalog for specific details [http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)

NOTE: BIO 320, Jr. Level Writing requirement and the US Ethnic and Global Diversity requirement can be completed after admission to the Nursing Program. SEE APPROVED 8-Semester Plan.

Revised 7/7/2010
Bachelor of Science  
NURSING (Extended)  
2010-2011 Undergraduate Catalog  
8-Term Plan

<table>
<thead>
<tr>
<th>Freshman Year</th>
<th>1st term</th>
<th>2nd term</th>
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<tbody>
<tr>
<td>BIO 181</td>
<td>Unity of life <strong>LS</strong> (Science Applied Science)</td>
<td>ENG 105</td>
</tr>
<tr>
<td>MAT 114</td>
<td>Quantitative Reasoning</td>
<td>BIO 201</td>
</tr>
<tr>
<td>PSY 101</td>
<td>Introduction to Psychology <strong>LS</strong> (Social Political Word)</td>
<td>BIO 205</td>
</tr>
<tr>
<td>Lib Study and/or Diversity</td>
<td><strong>LS</strong> Aesthetic and Humanistic Inquiry or Cultural Understanding</td>
<td>Lib Study and/or Diversity</td>
</tr>
<tr>
<td>Lib Study and/or Diversity</td>
<td><strong>LS</strong> Aesthetic and Humanistic Inquiry or Cultural Understanding</td>
<td><strong>LS</strong> Aesthetic and Humanistic Inquiry or Cultural Understanding</td>
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<tr>
<td><strong>Total units</strong></td>
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<td><strong>Total units</strong> 15</td>
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*Apply to the program during 3rd term*

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<th>Sophomore Year</th>
<th>3rd term</th>
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<tbody>
<tr>
<td>BIO 202</td>
<td>Human Anatomy and Physiology</td>
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<tr>
<td>PSY 240</td>
<td>Developmental Psychology <strong>LS</strong> (Social Political World)</td>
<td>BIO 320</td>
</tr>
<tr>
<td>STA 270 or PSY 230</td>
<td>Statistics</td>
<td>NUR 205</td>
</tr>
<tr>
<td>NTS 135 or NTS 256</td>
<td>Nutrition</td>
<td>NUR 214</td>
</tr>
<tr>
<td>Lib Study and/or Diversity</td>
<td><strong>LS</strong> Aesthetic and Humanistic Inquiry or Cultural Understanding Or Elective</td>
<td>NUR 215</td>
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<tr>
<td><strong>Total units</strong> 16</td>
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<tr>
<th>Junior Year</th>
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<td>NUR 208</td>
<td>Health-Illness Transitions in Chronic Illness</td>
<td>NUR 212</td>
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<td>NUR 321</td>
<td>Gerontology</td>
<td>NUR 216</td>
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<tr>
<td>HHS 300W</td>
<td>Applied Ethics in Health Care (Jr. Level Writing requirement)</td>
<td>NUR 320</td>
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<tr>
<td>NUR 390</td>
<td>Research and Evidence Based Practice</td>
<td>NUR 450C</td>
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<td><strong>Total units</strong> 17</td>
<td><strong>Total units</strong> 16</td>
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<th>Senior Year</th>
<th>7th term</th>
<th>8th term</th>
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<td>NUR 350</td>
<td>Family Case Management</td>
<td>NUR 427</td>
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<td>NUR 424</td>
<td>Manager of Care</td>
<td>NUR 450C</td>
</tr>
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<td>NUR 211</td>
<td>Maternal-Child</td>
<td>NUR 451</td>
</tr>
<tr>
<td><strong>Total units</strong> 15</td>
<td><strong>Total units</strong> 12</td>
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Liberal Studies Distribution blocks

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<tr>
<th>AHI (6 units)</th>
<th>SPW (6 units)</th>
<th>CU (6 units)</th>
<th>Science (7 units)</th>
<th>Diversity (6 units)</th>
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<tbody>
<tr>
<td>PSY 101</td>
<td>BIO 181 w/Lab</td>
<td>Global (3)</td>
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</tr>
<tr>
<td>PSY 240</td>
<td>BIO 205 w/Lab</td>
<td>Ethnic (3)</td>
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</table>
Bachelor of Science in Nursing
2010-2011

Admission to the Nursing program is highly competitive.

Admission to the School of Nursing is done via an application process. For a list of pre-requisite requirements, application material and school information visit the Nursing webpage at: www.nau.edu/nursing

We admit two cohorts of students per academic year. Currently application deadlines are OCT 1st and MARCH 15th.

All students are required to complete at least 120 units and the required 35 units of liberal studies and 6 units of diversity courses to graduate from NAU. Also, to obtain this degree, the student must earn a “C” or better in 67 units of NURSING course work.

GENERAL INFORMATION

- This 8-term plan is to be used in conjunction with the academic catalog and degree progress report.
- Honors students complete different requirements to meet NAU’s liberal studies program. Students should consult an Honors Program advisor for fulfilling Honors Liberal Studies requirements.
- Students should see an academic advisor regularly to confirm their academic progress.
- Students must see an academic advisor before enrollment for the 7th term in preparation for graduation. Students submit graduation application during 7th term.
- All students are required to complete at least 120 total units which includes:
  - 35 units of liberal studies courses: http://www4.nau.edu/aio/Articulation/LScourselist.htm
  - 6 units of diversity courses: http://www4.nau.edu/aio/Articulation/DiversityCourseList.htm

Academic Catalog http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm

English Placement Info http://www.cal.nau.edu/english/writing_default.asp

Math Placement Info http://www.cefns.nau.edu/Academic/Math/studentInformation/Placement/NAUALEKSMathematicsPlacementTest.shtml

CONTACT INFORMATION

STUDENT SERVICE OFFICE
Nursing Building (Bldg. 72) Room 206
PHONE: 928-523-6717 or 928-523-2621 or 928-523-6846
EMAIL: Nursing@nau.edu
**Suggested Application Checklist**

<table>
<thead>
<tr>
<th>Completed</th>
<th>Complete By</th>
<th>Task to Complete</th>
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</thead>
</table>
| Semester prior to application | **SCHEDULE AN APPOINTMENT WITH NURSING ADVISOR**  
- This is recommended to ensure that you have met all requirements for application and understand application process thoroughly. Phone appointments are encouraged for out of state students. Additional meetings can be set up throughout the application process to answer any questions.  
If Flagstaff, Yuma, or American Indian Program (AIP) is your preferred campus contact:  
Gregg Schneider  Phone: 928-523-6846 or Email: Gregg.Schneider@nau.edu  
OR contact Christopher.Jensen@nau.edu 928-523-2621  
If Tucson is your preferred campus contact:  
Emily Ratley  Phone: 520-879-7970 or Email: Emily.Ratley@nau.edu | |
| At least 30 days prior to application deadline | **CALL WITH QUESTIONS**  
- As the deadline gets closer we get extremely busy and are not able to respond to every last minute inquiry. So contact us early if you have questions. | |
| Complete by:  
1 Mar for Fall  
1 Dec for Spring | **APPLY TO NORTHERN ARIZONA UNIVERSITY**  
- Order Official transcript to be sent to undergraduate admissions. Applications can be completed online at: [http://www4.nau.edu/uadmissions/profiles/apply.htm](http://www4.nau.edu/uadmissions/profiles/apply.htm) | |
| Make request to Student Service at least 14 days prior to application deadline | **SCHEDULE THE HESI A2 EXAM**  
**Students may take the exam only once per application cycle.**  
- The HESI A2 exam consists of 9 sections: reading comprehension, vocabulary and general knowledge, grammar, basic math skills, biology, chemistry, anatomy & physiology, personality profile and learning style.  
- For information on how to schedule the exam see page 8. It is important to schedule early as the testing center does run out of test dates. | |
| Give to Reference 2 weeks prior to application deadline | **SEND OUT REFERENCE FORMS**  
- 2 reference forms are required for the application and must be sent to the School of Nursing directly from the reference. It is suggested that applicants give an envelope addressed to the School of Nursing to the reference to ensure the form is completed and sent in a timely manner. | |
| Send out at least 1 week prior to application deadline | **COMPLETE SCHOOL OF NURSING APPLICATION**  
- Download from www.nau.edu/nursing  
- Fill out the application thoroughly and completely.  
- Print application and sign the pages that require a signature.  
- Mail completed applications (pages 9 thru 13) to the appropriate office:  
If #1 choice is Flagstaff, Yuma, AIP send to:  
Northern Arizona University  
School of Nursing  
ATTN: Student Services  
PO Box 15035  
Flagstaff, AZ 86011  
If #1 choice is Tucson, send to:  
Northern Arizona University  
Tucson Campus  
ATTN: Emily Ratley  
3895 N. Business Center Dr. Ste #100  
Tucson, AZ 85705  
*All application material must be postmarked BY THE APPLICATION DEADLINE in order to be considered for that application cycle.  
*Late or incomplete applications will not be reviewed. | |

*This is only a suggested timeline for application. It is the responsibility of the student to ensure that all required material for application are postmarked or received at Student Services by 5:00 pm on the application deadline date*
INSTRUCTIONS FOR ADMISSION HESI A2 EXAM AND ESSAY
Traditional BSN Program

For Students in the Flagstaff Area
1. Go to http://www.nau.edu/nursing and purchase the exam. Exam cost is $30.00. Be sure to print the confirmation page!!
2. Contact the NAU Counseling and Testing Center (http://testing.nau.edu or 928-523-2358) to schedule the testing appointment. There is an additional proctor fee that is due at the time of scheduling.
3. Send an email to nursing@nau.edu with the scheduled date and time that you will be taking the exam at least one week prior to test date.
4. Take a copy of your confirmation page and 2 forms of identification with you to the testing center.

NOTE: The Counseling and Testing center WILL NOT administer the exam unless:
1. They have received an email from the School of Nursing confirming your test date and time.
2. You have a copy of the confirmation page you received when the test was purchased.

Testing sessions will be by appointment only. Payment of $50.00 appointment/testing fee is required at the time the appointment is made. You will have approximately 5 hours to complete the HESI A2 exam.

For Students in the Tucson Area: DATES STILL YET TO BE DETERMINED FOR FALL
All scheduled exams will take place at the NAU Tucson North computer lab located at:
3895 N. Business Center Drive, Tucson AZ 85705
1. Call 520-879-7970 to schedule your exam for one of the following dates. You must reserve a seat prior to the test date as there is limited space available. There is an additional proctoring fee due on the test day.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Wednesday September 1st</td>
<td>9:00am-2:00pm</td>
</tr>
<tr>
<td>Thursday September 2nd</td>
<td>1:00pm-6:00pm</td>
</tr>
<tr>
<td>Wednesday September 8th</td>
<td>9:00am-2:00pm</td>
</tr>
<tr>
<td>Thursday September 9th</td>
<td>1:00pm-6:00pm</td>
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<td>Saturday September 11th</td>
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<tr>
<td>Tuesday September 14th</td>
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<td>Wednesday September 15th</td>
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<td>Thursday September 16th</td>
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<td>Tuesday September 28th</td>
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<tr>
<td>Wednesday September 29th</td>
<td>9:00am-2:00pm</td>
</tr>
<tr>
<td>Thursday September 30th</td>
<td>1:00pm-6:00pm</td>
</tr>
</tbody>
</table>

2. Go to http://www.nau.edu/nursing and purchase the exam. Exam cost is $30.00. Be sure to print the confirmation page!!
3. Bring a copy of your confirmation page and 2 forms of identification with you to the testing center.

NOTE: The test proctor WILL NOT administer the exam unless you show up 15 minutes early and provide:
1. 2 forms of identification and a copy of the payment confirmation page.

You will have approximately 5 hours to complete the HESI A2 exam.

For Students not in the Flagstaff or Tucson Area
1. Find a testing center in your local area that is willing to proctor the exam. Most community colleges and universities have a testing center. Be sure to get a valid email address and contact information.
2. Go to http://www.nau.edu/nursing and purchase the exam. Exam cost is $30.00. Be sure to print the confirmation page!!
3. Schedule a testing appointment with the testing center. Be sure to notify the test proctor that you are allowed 5 hours to complete the exam. Also make sure that the testing center has internet access.
4. Send an email to nursing@nau.edu with the scheduled date and time that you will be taking the exam and include an email address of the Testing Center so we can ensure the test is delivered. We need this email at least one week in advance of test date.
5. Take a copy of your confirmation page with you to the testing center.

NOTE: The test proctor WILL NOT administer the exam unless:
1. They have received an email from the School of Nursing confirming your test date and time.
2. You have a copy of the confirmation page you received when the test was purchased.

Testing sessions will be by appointment only. Check with your test proctor so see if there is a testing fee. You will have approximately 5 hours to complete the HESI A2 exam.
NORTHERN ARIZONA UNIVERSITY  
SCHOOL OF NURSING  
APPLICATION – Traditional BSN Program

PERSONAL INFORMATION

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<th>Permanent Telephone Number:</th>
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<tr>
<th>Primary language:</th>
<th>Fluent languages spoken:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Licensing (check all that apply):</th>
<th>CNA</th>
<th>LPN</th>
<th>EMT</th>
<th>OTHER ____________</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Birth Date:</th>
<th>Marital Status:</th>
<th>Predominant Ethnic Background (Check appropriate box)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Single Married</td>
<td>American Indian or Native Alaskan Tribe: ____________</td>
</tr>
<tr>
<td></td>
<td>Married Divorced</td>
<td>African American</td>
</tr>
<tr>
<td></td>
<td>Separated</td>
<td>Asian or Pacific Islander</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hispanic</td>
</tr>
<tr>
<td></td>
<td></td>
<td>White or Caucasian</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Birth place (city and state):</th>
<th>Number of Dependents:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Country: | |
|----------||

<table>
<thead>
<tr>
<th>Sex:</th>
<th>International Student:</th>
<th>U.S. Veteran:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Male</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Planned semester of enrollment:</th>
<th>Flagstaff</th>
<th>Tucson</th>
<th>Yuma</th>
<th>AIP (Fall only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring  20_ __</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall    20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please Note: DO NOT select a campus that you are not willing to relocate to. Students must attend courses at the campus they are admitted to.
COMMUNITY VOLUNTEER AND HEALTH RELATED EXPERIENCES

EXPECTATIONS

1. Applicants are expected to provide evidence and verification of their participation in experiences that benefit their community and their experience in some aspect of the health care profession.

2. Please list below how you have fulfilled these two expectations.

3. If contact person is not provided please provide written explanation of tasks performed on separate sheet of paper.

**Community Volunteer Experience**

<table>
<thead>
<tr>
<th>Community Volunteer Agency</th>
<th>Duties/Events</th>
<th>Contact Person</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Health Care Professions Service Related Experience**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Duties/Events</th>
<th>Contact Person</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please be accurate in listing names and telephone numbers of contact personnel. The School of Nursing will verify your participation in the above activities.
EDUCATIONAL RECORD

Beginning with the most recent, list all colleges and universities attended, regardless of length of attendance. Include any educational institution you are currently attending.

INSTITUTIONS ATTENDED

<table>
<thead>
<tr>
<th>College or University</th>
<th>Location: City and State</th>
<th>Dates of Attendance</th>
<th>Degree or Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>From: mm/yy</td>
<td>To: mm/yy</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(Indicate Major Field)</td>
</tr>
</tbody>
</table>

PREREQUISITE COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
<th>Prefix and Course #</th>
<th>Institution</th>
<th>Semester/Year Taken</th>
<th>Grade (write “IP” if currently in progress)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical Reading/Writing (ENG 105) or English Composition (ENG 101 &amp; 102)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Math Foundation: (College Algebra or higher) Quantitative Reasoning (MAT 114)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Unity of Life (BIO 181 &amp; Lab) or Fund. Chemistry (CHM 130 &amp; Lab)</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Human Anatomy, &amp; Physiology, I (BIO 201 &amp; Lab)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Anatomy and Physiology II (BIO 202 &amp; Lab)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Microbiology (BIO 205 &amp; Lab)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intro. To Psychology (PSY 101)</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Developmental Psychology (PSY 240)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Nutrition (NTS 135) or (NTS 256)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Applied Statistics (STA 270) or Intro to Stats in Psychology (PSY 230)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved Liberal Studies Course (3 Credit Hours)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved Liberal Studies Course (3 Credit Hours)</td>
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</tr>
<tr>
<td>Approved Liberal Studies Course (3 Credit Hours)</td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

*For more information on NAU Liberal Study requirements, please visit [http://www4.nau.edu/aio/LScourselist.htm](http://www4.nau.edu/aio/LScourselist.htm)

*BIO 181 is recommended for the nursing program as it is the prerequisite to BIO 201 and BIO 205*

* Courses taken outside of the state of Arizona must be reviewed by the curriculum committee*

Send course descriptions and unofficial transcripts to the Student Services office for review.
BACKGROUND INFORMATION

The Arizona State Board of Nursing uses a fingerprint background checks to investigate previous felonies, misdemeanors, and arrests. If a felony is less than five years since absolute discharge, the applicant is ineligible to apply for licensure. Although having a misdemeanor or arrest is not cause to deny licensure, the behavior that caused the event may indicate unprofessional conduct and may be grounds to deny or restrict nursing licensure. The following two questions provide necessary information related to future licensure.

1. Are you currently under investigation or is disciplinary action pending against a nursing license, CNA certificate, or any other license or certification you hold in any state, or territory of the United States?

   YES           NO

2. Have you ever been convicted, entered a plea of guilty, nolo contendre or no contest, or have you ever been sentenced, served time in jail or prison, or had probation or sentence deferred in any felony or undesignated offense?

   YES           NO

The undersigned declares that he/she is the person referred to in the foregoing application; that the statements are true in every respect; that he/she has not suppressed any information that would affect this application; that he/she will conform to ethical standards of conduct in the profession of nursing; that he/she understands that failure to disclose the requested information or disclosure of false or misleading information may constitute fraud and may result in denial of admission or disciplinary action.

Previous RN Program Information:

Have you ever been enrolled in a Registered Nursing program in this state or any other state?          YES          NO
If YES, please provide the following information:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Type of program: ADN OR BSN</th>
<th>Dates of Enrollment</th>
<th>Reason for non-completion</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ADMISSION DISCLAIMER – 4 - Year Option

Your admission to the Northern Arizona University School of Nursing is no guarantee that you will graduate with a Bachelor of Science in Nursing. Further, graduation with a Bachelor of Science in Nursing is not the sole criteria for obtaining a license to practice Nursing in Arizona. Licensing requirements are the exclusive responsibility of the State Board of Nursing (Nursing Practice Act A.R.S. Section 32-1632, et seq.), and you must satisfy those requirements independently of your completion of any requirements for graduation from the Bachelor of Science in Nursing program.

I have read and understand the Admissions Application Disclaimer.

Signature:_______________________________________________________      Date:_________________________________
REFERENCES

1. Two references are required for the application (included below).

2. The references should be from individuals who are well acquainted with your work experience, academic preparation, and performance, and who are able to judge your qualifications for professional nursing.
   
   A. Professors, employers, and other professional are appropriate persons to complete the form.
   
   B. Relatives, neighbors, personal friends, or those known in a social capacity will not be accepted as references.

3. The reference forms must be mailed directly to the School of Nursing, to the campus that you are sending all other application material by the individual writing the reference.

If your preferred campus is Flagstaff or Yuma, forms need to be mailed directly to:
   Northern Arizona University
   School of Nursing
   ATTN: Student Services
   PO BOX 15035
   Flagstaff, AZ  86011

If your preferred campus is Tucson, forms need to be mailed directly to:
   Northern Arizona University
   Tucson Campus
   ATTN: Emily Ratley
   3895 N. Business Center Dr. Ste#100
   Tucson, AZ  85705

4. List the individuals who will be completing the reference forms in the space below

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address (Street, Apt #)</th>
<th>City, State, Zip Code</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address (Street, Apt #)</th>
<th>City, State, Zip Code</th>
<th>Telephone Number</th>
</tr>
</thead>
</table>
NORTHERN ARIZONA UNIVERSITY
SCHOOL OF NURSING

PROSPECTIVE BACCALAUREATE STUDENT REFERENCE FORM
TRADITIONAL BSN PROGRAM

APPLICANT: ______________________________________________________________

PREFERRED CAMPUS: _______________________________________________________

APPLICANT INSTRUCTIONS

This form is to be given to the person recommending you. Under the Federal Family Educational Rights and Privacy Act of 1974, students are entitled to review their record, including letters of recommendation. However, those writing recommendations and those assessing recommendations may attach more significance to them if it is known that the recommendations will remain confidential. It is your option to waive your right to review these records or to decline to do so. Please mark the appropriate statement below, indicating your choice of option, and sign your name. Please check only one option.

I elect to keep this recommendation confidential. I waive all rights of access to this recommendation, whether □ visual, oral, or written, as provided in the Family Educational Rights and Privacy Act of 1974 and its amendments. I understand that this recommendation will not be available for my inspection now or in the future.

OR

I elect to keep this recommendation non-confidential, and the recommendation may be shown at my request.

Signature of Applicant: ________________________________ Date: ________________

RECOMMENDER INSTRUCTIONS

The above student is applying to the Nursing Program at Northern Arizona University and has selected you as a reference. Please complete the attached reference form to evaluate the applicant. Please DO NOT complete this form if the above name candidate has failed to designate a confidentiality option about or has failed to sign the confidentiality option above. Your prompt response is appreciated.

The completed reference forms must be mailed directly to the School of Nursing.

If the student selected Flagstaff or Yuma as their preferred campus, please send the form to:
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School of Nursing
ATTN: Student Services
PO BOX 15035
Flagstaff, AZ 86011

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Northern Arizona University
Tucson Campus
ATTN: Emily Ratley
3895 N. Business Center Dr. Ste#100
Tucson, AZ 85705
NORTHERN ARIZONA UNIVERSITY
REFERENCE FORM – Traditional BSN Program

Applicant Name: 

<table>
<thead>
<tr>
<th>Your Name:</th>
<th>Your Address</th>
<th>Your Telephone Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Your title and organization</th>
<th>In what capacity do you know the applicant?</th>
<th>How long have you know the applicant?</th>
</tr>
</thead>
</table>

PART I
Read each sentence and rate the applicant. Check the word(s) that best describes your response to each statement.

1. The applicant is productive, resourceful, persevering and creative.
   - Strongly Agree
   - Agree
   - Neither Agree nor Disagree
   - Disagree
   - Strongly Disagree
   - Not Observed

2. The applicant is perceptive, logical, observant, and inquiring.
   - Strongly Agree
   - Agree
   - Neither Agree nor Disagree
   - Disagree
   - Strongly Disagree
   - Not Observed

3. The applicant is responsible, accountable, consistent, and has life experience.
   - Strongly Agree
   - Agree
   - Neither Agree nor Disagree
   - Disagree
   - Strongly Disagree
   - Not Observed

4. The applicant is collaborative, cooperative, and communicates well.
   - Strongly Agree
   - Agree
   - Neither Agree nor Disagree
   - Disagree
   - Strongly Disagree
   - Not Observed

5. The applicant manages time effectively and is able to set priorities.
   - Strongly Agree
   - Agree
   - Neither Agree nor Disagree
   - Disagree
   - Strongly Disagree
   - Not Observed

6. The applicant is innovative, open minded, and open to new ideas.
   - Strongly Agree
   - Agree
   - Neither Agree nor Disagree
   - Disagree
   - Strongly Disagree
   - Not Observed

7. The applicant is honest, reliable, and dependable.
   - Strongly Agree
   - Agree
   - Neither Agree nor Disagree
   - Disagree
   - Strongly Disagree
   - Not Observed

8. My overall impression of this candidate is:
   - Excellent
   - Very Good
   - Average
   - Below Average
   - Poor
   - Unknown

PART II
Please briefly comment on the following:

1. The applicant’s potential for success in the nursing program.

2. The applicant’s capacity to analyze a problem and arrive at a workable solution.

3. Any strengths that will contribute to successfully completing the nursing program.

4. Factors which could affect the applicant’s successful completion of the nursing program.

Signature: ___________________________ Date: ________________

Revised 7/7/2010

Traditional BSN Program 15
NORTHERN ARIZONA UNIVERSITY
SCHOOL OF NURSING

PROSPECTIVE BACCALAUREATE STUDENT REFERENCE FORM
TRADITIONAL BSN PROGRAM

APPLICANT: ____________________________________________________________

PREFERRED CAMPUS: __________________________________________________

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REFERENCE FORM – Traditional BSN Program

Applicant Name:

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</thead>
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2. The applicant’s capacity to analyze a problem and arrive at a workable solution.

3. Any strengths that will contribute to successfully completing the nursing program.

4. Factors which could affect the applicant’s successful completion of the nursing program.

Signature: _____________________________ Date: ________________

Revised 7/7/2010

Traditional BSN Program

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